

AN ORDINANCE

99618

AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE A CONTRACT IN THE AMOUNT OF \$129,500.00 ANNUALLY WITH MCGRUFF, SEIBELS & WILLIAMS OF TEXAS, INC., TO SERVE AS THE CITY'S INSURANCE BROKER OF RECORD FOR A THREE YEAR TERM BEGINNING SEPTEMBER 1, 2004 AND ENDING ON AUGUST 31, 2007; AUTHORIZING TWO (2) ADDITIONAL ONE (1) YEAR RENEWAL PERIODS, SUBJECT TO AND CONTINGENT UPON FUNDING BY THE CITY COUNCIL.

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WHEREAS, the City of San Antonio ("City") Department of Human Resources released a Request for Proposals ("RFP") to provide Insurance Broker of Record Services on June 6, 2004; and

WHEREAS, this contract will provide for the services of an insurance broker to assist the City in obtaining proposals and coverages for excess and hard to place insurance, and related services; and

WHEREAS, this contract will also provide for annual actuarial studies and audits of the City's Third Party Administrator and Medical Cost Containment contractors, and up to 100 hours annually of specialized loss prevention and loss control consulting services; and

WHEREAS, the four proposals received were evaluated by a selection committee (the "Committee") comprised of representatives from the Alamodome, Economic Development, Fire, Public Works and Human Resources Departments, using the criteria specified in the RFP; and

WHEREAS, the Committee now recommends McGriff, Seibels & Williams of Texas, Inc. to provide said services; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. McGriff, Seibels & Williams of Texas, Inc. is hereby selected to provide insurance broker of record services, as described in the attached contract for an annual fee of \$129,500.00. The City Manager or her designee, or the Director of the Human Resources Department, is hereby authorized to execute the contract for said services, a copy of which is attached hereto and incorporated herein as Attachment I. The terms of said contract are hereby approved. This contract may be renewed and extended for two additional, successive one-year renewal periods on the same terms and conditions, subject to funding by the City Council. So long as funding is provided for in the budget, no further City Council action shall be required to effect the renewals, which may be executed by the City Manager, her designee, or the Director of the Human Resources Department.

SECTION 2. The amount of \$129,500.00 will be appropriated in Fund 75-001000, Insurance Reserve Fund, in Index Code 500470, entitled Property Casualty Consultants, and will be made

payable to McGriff, Seibels & Williams of Texas, Inc. This agreement will be for a period of three (3) years beginning September 1, 2004 and ending August 31, 2007, for an annual cost of \$129,500.00.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director, may subject to concurrence by the City Manager or the City Manager's designee, correct allocation to specific index codes and fund numbers as necessary to carry out the purpose of this Ordinance.

SECTION 4. This ordinance shall take effect on September 1, 2004.

PASSED AND APPROVED this 26th-day of August, 2004.




M A Y O R
EDWARD D. GARZA

ATTEST:


City Clerk

APPROVED AS TO FORM:


City Attorney